



**FEDERATION OF KARNATAKA CHAMBERS OF COMMERCE AND INDUSTRY**  
KEMPEGOWDA ROAD, P.B.NO. 9996, BANGALORE-560 009

**APPLICATION FOR MEMBERSHIP**

The Secretary  
**Federation of Karnataka Chambers  
of Commerce and Industry**  
Federation House, K.G. Road  
Bangalore - 560 009

Dear Sir,

I/We desire to be admitted as Ordinary/Patron Member of the Federation of Karnataka Chambers of Commerce and Industry Bangalore. We have enclosed Cheque/Draft/bearing No. .... Dated..... drawn on..... Bank in favour of the Federation of Karnataka Chambers of Commerce and Industry for Rs. .... (in words) ..... towards the Admission Fee and the Ordinary/Patron Subscription for the Financial Year 200..... to 200..... (April to March). As desired, the relevant particulars are furnished below.

1. Name of the Organisation

|  |
|--|
|  |
|--|

2. Address  
Please (✓) for communication  
(Works / Office)

Works

|               |
|---------------|
|               |
| Telephone No. |

Office

|               |
|---------------|
|               |
| Telephone No. |
| Fax           |
| E-mail        |
| Website       |
| Mobile No.    |

3. Year of Establishment

4. Name & Designation of Representative/s

1.

2.

3.

5. Nature of Business (✓)

a) Manufacture

Small

Large/Medium

b) Trade

Small

Large/Medium

c) Service

Small

Large/Medium

d) Profession /  
Knowledge Based

Small

Large/Medium

e) Association

District Association

Other Association

6. Membership Category (✓)

a) Ordinary

b) Patron

7. Financial Information

a) Annual Turnover  
(Previous financial year)

b) Authorised Capital

c) Paid-up Capital

8. Product Portion

|  |
|--|
|  |
|--|

9. Composition of Sales

|          |     |         |     |           |     |       |     |
|----------|-----|---------|-----|-----------|-----|-------|-----|
|          | Rs. |         | Rs. |           | Rs. |       | Rs. |
| Domestic |     | Exports |     | Any other |     | Total |     |
|          | %   |         | %   |           | %   |       | %   |

10. Please provide the following information as applicable (Enclose Photo Copy of the Document)

|  |                |                   |
|--|----------------|-------------------|
| TIN  | CST No.        | Income Tax PA No. |
| S S I Registration No.                       | DGTD No.       |                   |
| Company Registration No.                     | JDGFT Code No. |                   |
| Professional (Institute Membership No. etc.) |                |                   |
| Name of Bankers                              |                |                   |

11. PHOTOGRAPHS

|  |
|--|
|  |
|--|

Name of Representative

|  |
|--|
|  |
|--|

Name of Representative

|  |
|--|
|  |
|--|

Name of Representative

## ADDITIONAL INFORMATION

12. Pollution Control  
Equipment's provided (wherever applicable) : Yes/No/Not applicable
13. No. of employees
- Managerial : of which women
- Workers : of which women
14. Organisational structure : Chart enclosed/not enclosed
15. Welfare activities : Details enclosed/not enclosed
16. Achievement with details
- Company :
- Individuals :
17. Difficulties encountered which requires  
FKCCI's immediate attention : Details enclosed/not enclosed
18. Any other relevant information

I/We agree to abide by the Memorandum and Articles of Association of the Federation as amended from time to time

Yours faithfully

Seal & Signature

We know the applicant and recommend him/her/them to be admitted as a member of the Federation.

**PROPOSED BY**

**SECONDED BY**

Signature

Name

Address

Seal

ID Card No.,

|  |                                  |
|--|----------------------------------|
| Presented to Membership Committee on ..... | Recommended/Remarks              |
|  | .....                            |
|  | Chairman                         |
|  | Membership Development Committee |
| Presented to Managing Committee on .....   | Approved / Not Approved          |
|  | .....                            |
|  | President                        |
| Entered in Membership Register .....       | & Certificate Issued on .....    |
|  | .....                            |
|  | Secretary                        |
| Identity Card No. ....                     |                                  |

## INSTRUCTIONS FOR FILLING UP FORM

You are requested to carefully read the following instruction before filling up the Application Form.

1. Name : Enter the full name of the member.
2. Address : Enter complete address of the member and telephone no., etc.
3. Year of Establishment : State the year of establishment.
4. Name and Designation of Representation : Associations and Large and Medium Category members can nominate 3 representatives, small category members are entitled to nominate 2 representatives.
5. Nature of Business : Please (✓) the relevant box Note that Large and Medium units are those with a turnover of Rs. 10 crores and above and Small units are those with a turnover below Rs. 10 crores in Manufacture, Trade and Services. In the case of Profession and Knowledge-based services, a unit to be Large will have a turnover or assets of Rs. 5 crores and above and Small will be units below Rs. 5 crores turnover or asset value.

### **Definitions:**

#### **Small Scale Members**

Small Scale members include business entities with turnover less than Rs. 10 crores except for Knowledge-based Service/Professionals for whom neither turnover nor the fixed assets is greater than Rs. 5 crores.

#### **Large/Medium Scale Members**

Large/Medium Scale members include business entities with turnover of Rs. 10 crores or more except for Knowledge-based Services/Professionals for whom either the turnover or the fixed assets should be Rs. 5 crores or more.

#### **Manufacturing Activity**

Manufacturing Activity shall include the manufacture, making, producing, fabricating, assembling, processing or bringing into existence, by hand or by machine, a new product having a distinctive name, character or use and shall include process such as repacking, polishing, labelling, reconditioning, repair, remaking, refurbishing, testing, calibration, re-engineering and similar job work involving physical conversion of raw materials to finished products. Manufacture will also include, agriculture, aquaculture, animal husbandry, floriculture, horticulture, pisciculture, poultry, sericulture, viticulture, mining and similar such activities.

#### **Trading Activity**

Trading activity shall mean all those activities that involve buying and selling of goods and commodities, for a margin, without any value addition to the product. This shall include wholesale or retail, domestic or import or export trade.

#### **Service Activity**

Service Activity shall include all those activities that attract Service Tax as per the relevant law. Further, Services shall include the following:

1. Companies, firms engaged in transport service, courier service, banks, non-banking financial services, insurance,

other financial services, marketing agencies, hotels, travel agencies, recruitment agencies, portfolio management, hospitals, cold storage companies, media, printing and publishing, etc.

2. All other businesses which do not have a tangible product and which are covered neither under definition of “Knowledge-based service” nor under Professionals.

#### **Knowledge-based Services and Professionals**

Knowledge-based Service Sector shall include the Information Technology, Biotechnology Sectors and Information, Technology-enabled services such as business process outsourcing and call centres.

1. Information Technology shall include companies engaged in the business of software products and services, and services relating to hardware, peripherals networking, e-commerce, chip design and manufacture, IT parks and IT training companies.
2. Biotechnology shall include companies engaged in the process of commercial utilisation of biological process in the fields of medicine, agriculture, environment, etc., and shall include contract research/manufacture for biotech/pharms companies.

Profession shall mean any services, which may lawfully be rendered only by practitioners certified by a certifying authority. This shall include Chartered Accountants, Chartered Engineers, Architects, Lawyers, Medical Practitioners, Land Surveyors, Veterinarians, and all other professionals licensed, registered, certified, or otherwise authorised and permitted to practise under various laws.

The definition of profession members shall cover practising individuals as well as firms/companies which are in these businesses covered by the above certifying authorities.

#### **District Associations**

District Associations shall mean Chambers of Trade/Commerce and Industry Associations representing a wide cross-section of interests across Manufacturing, Service, Trade and Commerce in a district. Each district in the State of Karnataka shall be represented by one District Association. The Federation shall be free from time to time to select any one of the District Associations in each district to be represented as a member of the Federation.

#### **Other Associations**

Other Associations shall mean any association having objects substantially similar to the main objects of the Federation and duly registered under the Societies Registration act or the Companies Act and shall include Associations formed or existing in the Bangalore Urban and Rural District and other districts in the State of Karnataka.

#### **Patron Members**

Individuals, firms, companies and other associations who are eligible to become members can instead of becoming regular members choose to be admitted as patron members shall have all the privileges of regular members but shall not required to pay the annual subscription charges payable by other members.

6. Membership Category : Ordinary cannotes annual payment where as Patron cannotes one-time payment of subscription fees (Please refer fees structure)

7. Financial information : Please substantiate by attaching the Balance Sheet/Audited Statement/Income-Tax Returns.
8. Product Portfolio : Please mention the products you manufacture or trade and in case of services the types of services and in case of profession and knowledge-based services the types of profession and knowledge-based services.
9. Composition of Sales : Clearly indicate proportion of domestic trade, exports and any other activity in your total sales/income.
10. Registration Particulars : Please indicate the relevant registration nos.
11. Photographs : Applicants are requested to affix one passport sized photograph each of representatives as provided in the Form and send three additional photographs separately in a cover with names at the back of the photograph for issue of I D Card.
- Any other Relevant Information : Mention whatever you think important, particularly what you expect out of this membership and the services you most desire from the membership.
- Nominations : Only current members of the Federation can propose or second new members.
- Who can become Members : Firms, Companies and Associations and Individuals engaged in or connected directly or indirectly with Trade, Industry Services, Knowledge-based Services and Professions as classified under membership / nature of business can become members of the Federation.
- Approval procedure : Completed Application Form duly filled with prescribed fee payable received by the Office will be placed before the Membership Committee for scrutiny. After scrutiny and recommendation of the Membership Committee, the same will be placed before the Managing Committee of the Federation for approval.
- Official Year : The Official Year/Financial Year of the Federation is 1<sup>st</sup> April to 31<sup>st</sup> March every year.

#### FEES STRUCTURE

| <b>Member Category</b>  | <b>One time Admission Fee (Rs.)</b> | <b>Ordinary Member Subscription Fee (Rs.)</b> | <b>One time Patron Member Fee (Rs.)</b> |
|---|-------------------------------------|---|---|
| <b>Small Scale Manufacturing Activity</b>                             | <b>1,000</b>                        | <b>2,000</b>                                  | <b>36,000</b>                           |
| <b>Medium/Large Scale Manufacturing Activity</b>                      | <b>1,000</b>                        | <b>5,000</b>                                  | <b>60,000</b>                           |
| <b>Small Scale Trading Activity</b>                                   | <b>1,000</b>                        | <b>2,000</b>                                  | <b>36,000</b>                           |
| <b>Medium/Large Scale Trading Activity</b>                            | <b>1,000</b>                        | <b>5,000</b>                                  | <b>60,000</b>                           |
| <b>Small Scale Service Activity</b>                                   | <b>1,000</b>                        | <b>2,000</b>                                  | <b>36,000</b>                           |
| <b>Medium/Large Scale Service Activity</b>                            | <b>1,000</b>                        | <b>5,000</b>                                  | <b>60,000</b>                           |
| <b>Small Scale Professional / Knowledge-based Services</b>            | <b>1,000</b>                        | <b>2,000</b>                                  | <b>36,000</b>                           |
| <b>Medium and Large Scale Professional / Knowledge-based Services</b> | <b>1,000</b>                        | <b>5,000</b>                                  | <b>60,000</b>                           |
| <b>District Associations</b>  | <b>1,000</b>                        | <b>4,000</b>                                  | <b>90,000</b>                           |
| <b>Other Associations</b>   | <b>1,000</b>                        | <b>4,000</b>                                  | <b>90,000</b>                           |

#### Disclaimer

As regards any doubts that may arise, the Memorandum and Articles of the FKCCI shall be final and binding

FKCCI reserves the right to accept / reject any application for membership. In case of rejection of membership the amount paid with application will be refunded without any interest.

\*\*\*\*\*